

**FY2023 CONTINUUM OF CARE PROGRAM PROJECT APPLICATION  
PRIORITY RANKING SCORE SHEET (RENEWALS)**

**Project Applicant:** \_\_\_\_\_ **Project Name:** \_\_\_\_\_  
**Reviewer:** \_\_\_\_\_ **Date Reviewed:** \_\_\_\_\_

<b>THRESHOLD REVIEW</b>	
1. Eligible Applicant Type	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Active in SAMS	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Has valid UEI (Unique Entity Identifier)	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Has Financial and Management Capacity and Experience to carry out the project as detailed in the application and has the capacity to administer federal funds	<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Certifications: Applicant submitted the required certifications specified in the NOFO	<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Population served: Population to be served meets program eligibility requirements as described in the Act, Rule, and NOFO	<input type="checkbox"/> YES <input type="checkbox"/> NO
7. Applicant has no Outstanding Delinquent Federal Debts, Debarments, or Suspensions	<input type="checkbox"/> YES <input type="checkbox"/> NO
8. Applicant & Sponsor are members of Cumberland County Continuum of Care (CoC) on Homelessness	<input type="checkbox"/> YES – confirm CoC membership log <input type="checkbox"/> NO
9. Coordinated Entry Participation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10. HMIS/comparable database participation (agree to participate)	<input type="checkbox"/> YES <input type="checkbox"/> NO
11. Applicant has documented match funds	<input type="checkbox"/> YES <input type="checkbox"/> NO
12. Project has reasonable costs and is financially feasible	<input type="checkbox"/> YES <input type="checkbox"/> NO
THRESHOLD REVIEW* *Note: All requirements listed above must be “Yes” in order to “PASS” review. If project fails threshold review, project is not eligible for further consideration and cannot be scored <input type="checkbox"/> PASS <input type="checkbox"/> FAIL	

<b>CRITERIA</b>	<b>Total Maximum Points</b>	<b>Total Score by %</b>
<b>Objective Criteria</b>	<b>22</b>	<b>54%</b>
1. Project Design / Effectiveness	9	22%
2. Served High Need Populations	7	17%
3. Monitoring and Compliance / Audit	6	15%
<b>Performance and Equity</b>		<b>46%</b>
4. Program Performance	9	22%
5. HMIS Performance	5	12%
6. Equity	5	12%
<b>TOTAL</b>	<b>41</b>	<b>100%</b>

<b>1. PROJECT DESIGN / EFFECTIVENESS</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
Program Type: Rapid Re-housing (RRH) = 3 Permanent Supportive Housing (PSH) = 2 Joint Transitional Housing & Rapid Re-Housing (TH-RRH) = 2 Transitional Housing (TH) = 1	Project Application, Section 3A	<b>3</b>	
Project using Housing First model / Low Barrier	Project Application, Section 3B & Program Policy and Procedures	<b>1</b>	
Adequately describes project and is consistent with population served and expected performance outcomes	Project Application, Sections 3B, 4B, 5A, & 5B	<b>1</b>	
Project collaborates with partnering agencies and accepts referrals submitted through coordinated entry.	Project Application and HMIS Records	<b>1</b>	
Budget is accurate and costs are eligible	Project Application, 6E	<b>1</b>	
Project will leverage <u>housing resources</u> (subsidized housing) not funded with ESG/CoC grants ie Housing Authority, affordable housing	Project Application, Letter of Commitment, MOU	<b>1</b>	

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Project will leverage <u>healthcare resources</u> (provision of healthcare services or direct contributions ie <b>Medicaid</b> )	Project Application, Commitment letter, MOU	<b>1</b>	
<b>2. SERVED HIGH NEED POPULATIONS IN LOCAL COMMUNITY</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
At least 50% of population served are <u>chronically homeless</u>	APR [Divide subpopulation in Q05a, Row 11 by Total number of Persons Served, Q05a, Row 1]	<b>2</b>	
At least 50% of the population served are victims of domestic violence	APR [Divide subpopulation in Q14b, "Yes" by Total number of Persons Served, Q05a, Row 1]	<b>1</b>	
At least 50% of the population served consists of families w/ children	APR [Divide subpopulation in Q05A, Row 2 & 3 by Total number of Persons Served, Q05a, Row 1.	<b>1</b>	
At least 50% of the population served consists of disabled persons	Project Application, 5B	<b>1</b>	
At least 50% of the population served consists of youth	APR [Divide subpopulation in Q05A, Row 12 by Total number of Persons Served, Q05a, Row 1.	<b>1</b>	
At least 50% of the population served consists of veterans	APR [Divide subpopulation in Q05A, Row 10 by Total number of Persons Served, Q05a, Row 1.	<b>1</b>	

<b>3. MONITORING AND COMPLIANCE / AUDIT</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
No unresolved findings & low-risk auditee [1 pt each] <ul style="list-style-type: none"> <li>Submitted APR on time (=1 pt)</li> <li>No Unresolved findings concerning previous grant term (=1 pt)</li> <li>Funds drawn at least quarterly for current project (=1 pt)</li> <li>No funds remained available for recapture by HUD for the most recent expired grant (= 1 pt)</li> </ul>	Project Application, Recipient Performance & Confirmation from HUD	<b>4</b>	
The program expended at least 95% of its grant funds.	APR, Divide "Total Expenditures" in Q28 by "Total Award" in Q01a	<b>1</b>	
Project met the match requirement of at least 25%.	APR, Q28, Percentage Match	<b>1</b>	

<b>4. PROGRAM PERFORMANCE</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
Bed utilization is above 85%	APR: Q02, Second Row, Average % Column	<b>2</b>	
<u>Exits to Permanent Housing Destinations:</u> Minimum of 90% remained or moved to positive permanent housing	APR, Q23C	<b>2</b>	
<u>Living Situation at Project Entry:</u> 100% of the participants entered the program from homelessness	APR, Q15, divide Homeless Situation Subtotal (Row 7) by Total (Last Row)	<b>1</b>	

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<u>Length of Time:</u> Average # of Days is 180 days or less	APR, Q22c	<b>1</b>	
<u>Accessing Mainstream Benefits</u> At least 80% of project participants were able to access mainstream benefits upon exit	APR, Q20b, [Benefit at Exit for Leavers Column and 1+Sources] divided by [Q23c, Total Exited, 4 <sup>th</sup> row from bottom]	<b>1</b>	
At least 60% of those exiting the program had at least 1 source of health insurance.	APR, Q21, "1 source of Health Insurance" "row and Exit for Leavers" Column divided by Total Exit in Q23C	<b>1</b>	
<u>Income growth</u> Program participants have experienced income growth during their stay or at exit.	APR, Q19a, Client Cash Income Change	<b>1</b>	

<b>5. HMIS PERFORMANCE</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
1 pt given for each of the following for maintaining an error rate at 0%:  <ul style="list-style-type: none"> <li>• Personally Identifying Information</li> <li>• Universal Data Elements</li> <li>• Income and Housing Data Quality</li> <li>• Chronic Homelessness</li> </ul>	APR, Q6a-6d	<b>4</b>	
Project applicant submits HMIS/comparable database data and required HUD reports to include PIT, HIC, etc.)	HDX Reports (PIT, HiC, HMIS, etc.)	<b>1</b>	

<b>6. EQUITY</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
<b>Agency Leadership, Governance, Policies</b> 1. Management/Leadership and/or Board of Directors (BIPOC, LGBTQ+, disabled, lived experience representation)-1 pt 2. Process for receiving & incorporating feedback includes people with lived experience-1 pt 3. Internal Policies & Procedures (ie nondiscrimination policies, policies with equitable lens, no undue barriers)-1 p	Project Application, supplemental info or Documented Training / Commitment	<b>3</b>	
Program Participant Outcomes 1. HMIS and/or other data outcomes reviewed with equity lens (disaggregated by underserved populations)-1 pt 2. Project has identified any barriers to participation and will take steps to eliminate the barriers, will create more equitable program outcomes-1 pt	Project Application, supplemental info or Documented Training / Commitment	<b>2</b>	

<b>7. OTHER FACTORS</b>	<b>SOURCE</b>	<b>MAXIMUM POINT VALUE</b>	<b>POINTS EARNED</b>
Deduct -5 points if project application was not submitted in e-snaps by the application deadline.	E-Snaps Submission Listing	<b>-5</b>	
Project Applicant was made available (either by phone or in person) for an interview by the Reviewer(s) to provide an overview of their agency's capacity, experience, and scope of the project.	-	-	-
<b>Final Score</b>	-	<b>MAXIMUM POINTS 41</b>	<b>PROJECT SCORE _____</b>

**Project Score Divided by Maximum Point = \_\_\_\_\_%**

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**Reviewer's Comments:** \_\_\_\_\_  
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